



Program Coordinator

“Build your own Binder Session”

Kristin Kudrna

Training & Match Support Coordinator

Achiever | Discipline | Consistency | Communication | Input



Welcome

At TeamMates Mentoring, our Mission is to positively impact the world by inspiring students to reach their full potential through mentoring.

"Believe you can; and you're
halfway there!"
-Theodore Roosevelt



Objectives

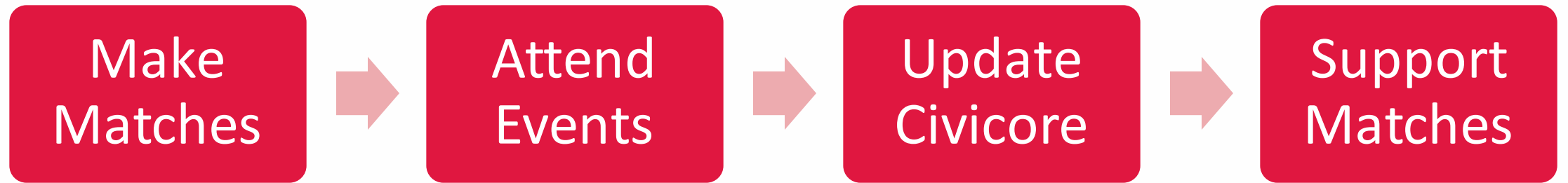
- Pride in your Role
- Forms and Handouts
- New Guides for PC's
- Tools and Resources
- Q & A

“The mediocre teacher tells. The good teacher explains. The superior teacher demonstrates. The great teacher inspires.”

• – *William Arthur Ward, author*



Take Pride in your Program Coordinator Role



Forms & Handouts

Assemble your Own Binder of Resources, Forms and Guides

PC Monthly Duties-revised
Training Prep Guide
Mentee Nomination Form
Mentee Interest Interview Form
mentor Interest Interview Form
School Orientation Form Interview 2023
Mentor/Mentee New Match Activities/
Conversation
Mentee/Mentor Agreement (MMA)
Match Boundaries
Make a Match Guide
Special Event Planning Guide
Closure Guide (closure & exit forms) Incident Report Form
Civcore Program Status
Civcore Database Handbook /Guide
Semester Data Guide

Match



Program Coordinator Forms & Resources

Matching	Events	Civicore	Data	Match Closure
Mentee Nomination Form School Orientation Form Make A Match Guide	Special Events Planning Guide	Resources /Forms Civicore Program Status Parent Permissions Image Releases	Semester Data Guide Civicore Database Guide PC Planner	Match Closure Guide Match Closure letters in Civicore



TeamMates Tools and Resources

TeamMates.org

See “Do Good News”

See “Apply Here” tab

See “Vimeo” Link

We Over Me Podcast

Civicore

Mentees Tab

Volunteers Tab

Resources Tab

Reports Tab

TeamMates Training Opportunities

Huddle Newsletter

Regional Meetings for PC

Mentor Academies

Mentor Summits

Spotify Podcast:

We Over Me "The Importance of Program Coordinators"



Takeaways

Name something you hope you don't forget;

Name 2 verbs you'll do next;

What did you discover?

What is still unanswered?

Q and A Time



Here to serve.

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